

ULT -80°C Freezer Rebate Instructions

**open to all UCSF Principal Investigators

As part of a Value Improvement Project, the Office of Sustainability is offering enhanced rebates of up to \$10,000 to replace your old inefficient ULT freezer with an Energy Star certified model. The program is offering a \$4,000 rebate to purchase a new Energy Star freezer and an additional \$6,000 once the disposal of your old inefficient working freezer is complete. To participate in this initiative, please follow these instructions and sign the Memorandum of Understanding (MOU) on the last page.

1. **Sign MOU** via **DocuSign** and assign Sustainability@ucsf.edu as last recipient.
2. **Select** an Energy Star-certified ULT freezer. Compare all eligible models [here](#).
3. **Obtain a quote** from your preferred vendor.
4. **Place your order** through Bearbuy. To claim **\$4,000 in rebates**, e-mail Sustainability@ucsf.edu your:
 - a. Purchase Order of your Energy Star -80°C freezer
 - b. Signed MOU

Adhere to following guidelines below for the disposal rebate. ***Important: A representative from the office of sustainability will be inspecting your existing -80°C to ensure rebate eligibility. Schedule the inspection before emptying your -80°C.*** Model and serial # must match MOU, inspected freezer, and signed disposal receipt.

Old Freezer Disposal rebate instructions:

5. **Ensure your old freezer is eligible** for the \$6,000 disposal rebate. Your existing -80°C freezer must meet the following requirements:
 - a) Must be an upright or chest freezer; undercounter or countertop sizes are excluded.
 - b) Existing freezer must be a non-Energy Star model.
 - c) Existing freezer must be currently operational, in use, plugged in and maintaining temperature between -60°C to -85°C.
6. **Schedule** an inspection with Sustainability to determine freezer eligibility.
7. **Contact** your [Equipment Custodian](#) to complete [EIMR form](#) for inventory removal of old ULT. Refer to [Logistics-DSM Service](#) for more detail.
8. **Prepare** your old ULT. Freezer must be drained, defrosted, and decontaminated before pick-up. For more details, see [Oyster Point FAQs](#).
9. **Specify old** ULT model and serial #, when submitting labor service request for Logistics disposal. Send a copy of signed receipt upon service completion to sustainability@ucsf.edu

To receive your disposal rebate:

1. Submit signed MOU and complete old freezer inspection to reserve rebate*
2. Submit documentation of old freezer disposal and signed Logistics labor service receipt for \$6,000 to sustainability@Ucsf.edu
3. Provide Facilities Services Work Order # to confirm seismic bracing compliance for \$1K

ULT -80°C Freezer Rebate

Memorandum of Understanding

Incentives will be paid on first come, first serve basis until funds are expended. Freezer purchaser will be responsible for all costs related to purchasing, installation, and old freezer removal. Lab agrees not to apply to PG&E. Please fill out the appropriate boxes below and sign.

\$6,000 per approved ULT freezer removed × QTY

\$4,000 per new Energy Star purchase × QTY

Continue to adhere to steps #1 & 2 for the disposal rebate. Lab agrees to dispose of their existing working ultra-low freezer(s) within 6 months, and Sustainability agrees to pay lab rebate once the disposal receipt is signed by Logistics.

1. Reason for replacement: _____

Please provide the following information for each ULT freezer participating in the disposal program.

Brand & Model	Serial #	Asset Tag ID	Year Acquired

2. For Rebate Payment: Must be a 5018 or 5000 fund (both unrestricted). For departments that don't carry these funds, they can expend the rebate amounts in 5018 or 5000 by transferring expenses (using 5xxxx account) from other sources or use it as discretionary funds.

Dept ID (6-digits): _____

Project ID (7-digits): _____

Lab PI Name (Print Name)

Lab PI Signature* / Date
*digital or handwritten

Freezer Location (Bldg. & Room)**

Sustainability Office Representative (Print Name)

Lab Member's contact E-mail